

Street Outreach Team Edition

SOCIUS

User Manual



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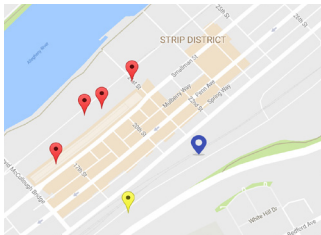
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Socius allows you to



Better documents homeless needs and coordinate services

Socius allows you to better document the services you have provided and measure the impact of your work.



Document homeless needs more efficiently with easy-to-use functions

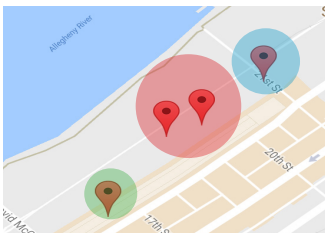
- Android mobile and tablet-friendly
- Crowdsourced data collection for minimizing service overlap

Enter additional information

100-114 53rd Street Pittsburgh, PA 15201

Needs

- ☐ Food
- ☐ Clothes
- ☒ Toiletries
 - ☐ Wet wipes
 - ☐ Feminine Care Products
 - ☒ Hand Sanitizer
 - ☐ Soap
 - ☒ Deodorant
 - ☒ Shampoo



Measure the impact of your services in the long run

- Track requests over time
- Recognize what type of needs are strongest and where

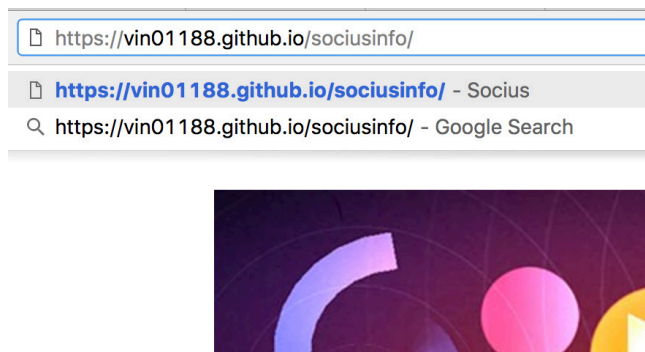


Socius is compatible with Android phones and tablets

(Gmail account required; Web app coming soon)

How to download

- 1 **Open internet browser on device and type link in search engine:**
<https://vin01188.github.io/sociusinfo/>



- 2 **Load site and scroll to how to download section**



3 Click “Download Application”

Download only works for android phones and tablets with Android 4.3 or higher

1. Make sure you are downloading through your mobile browser and **location services** are turned on.
2. Click the Download application button
3. Open the apk that was downloaded
4. Click Install

Download Application

4 Click “OK” if there is a warning pop-up

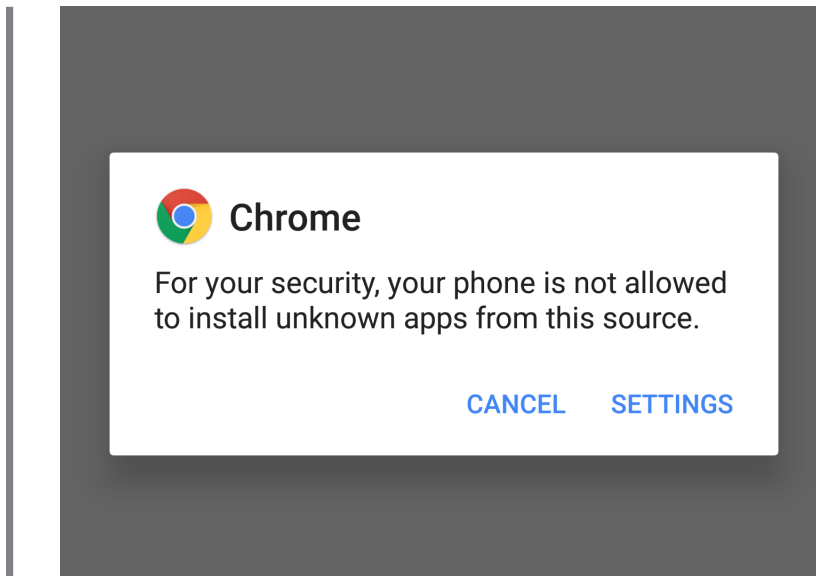
2. Click the Download application button
3. Open the apk that was downloaded
4. Click Install

⚠ This type of file can harm your device. Do you want to keep sociusV13.apk anyway? ✕

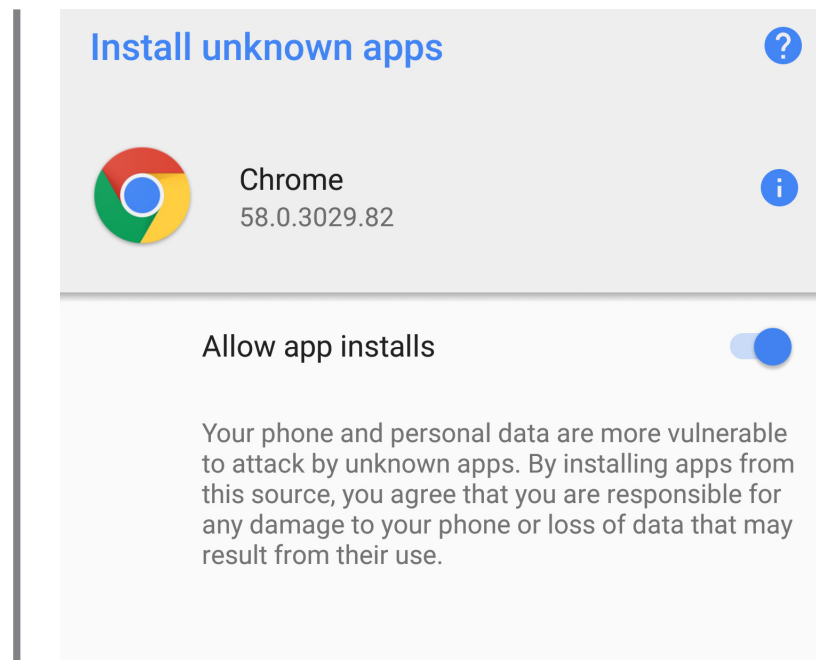
CANCEL

OK

5 Click “Settings” if Google Chrome warning pops up



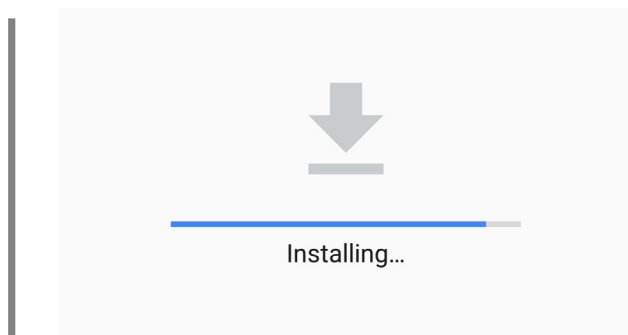
6 Turn on “Allow app installs” and go back to download page



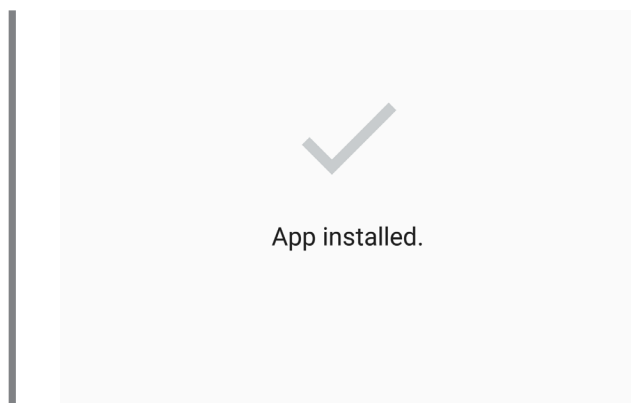
7 Press “Install”



8 Wait for application to finish installing

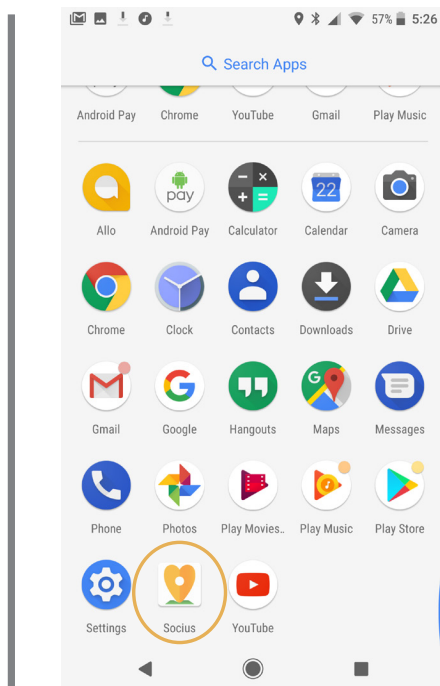


9 App installed

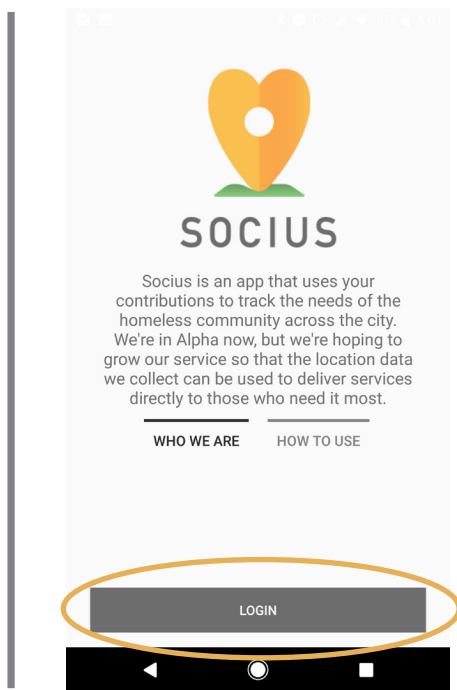


How to Login

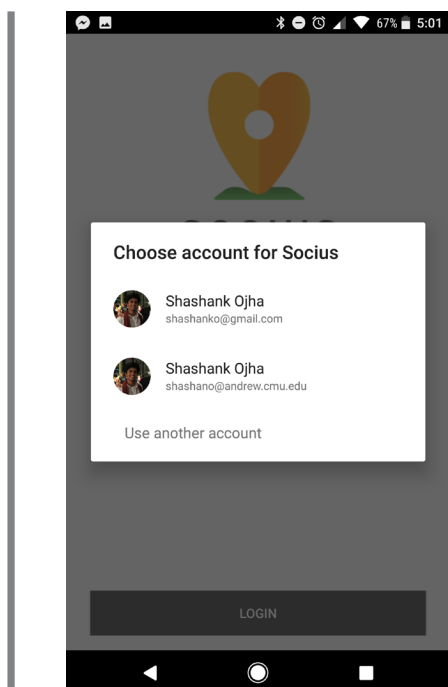
1 Click on Socius app button in home screen



2 Click “Login” on homepage



3 Choose existing Gmail account (required) for app login

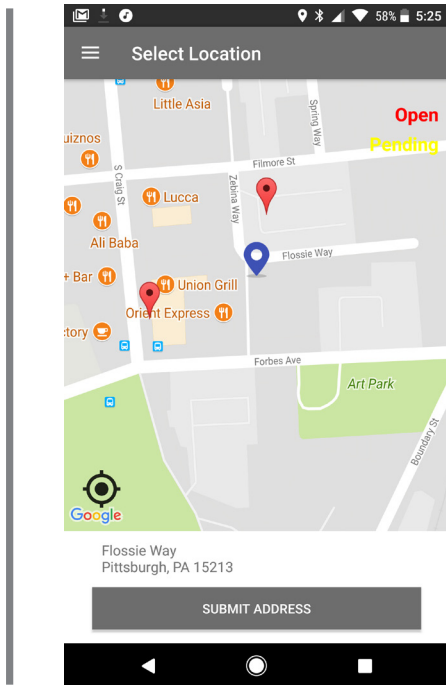


Request a need

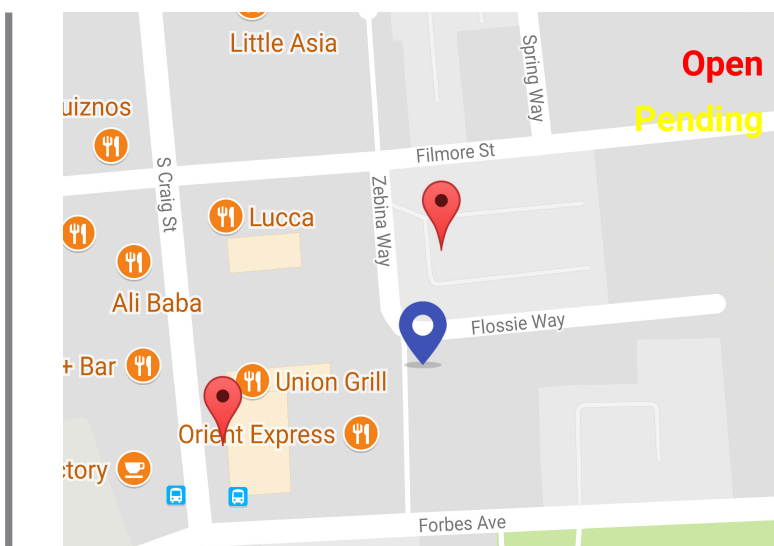
1 Click on “Create New Request”



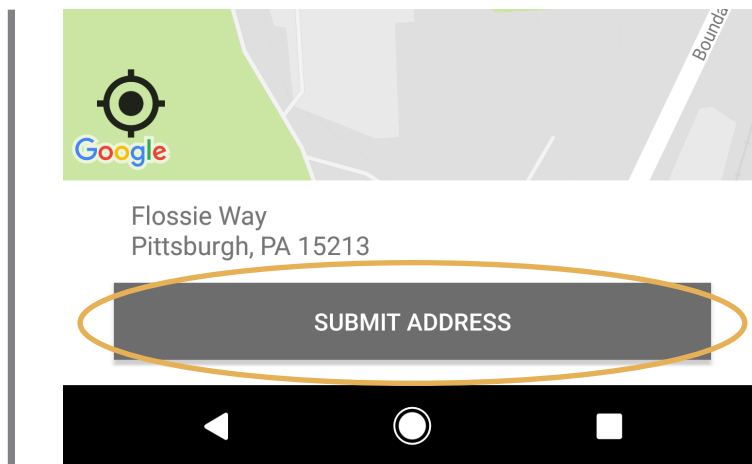
2 Check marker placement on Google maps. Marker identifies current location



3 Use fingers to drag marker to correct location (if needed)

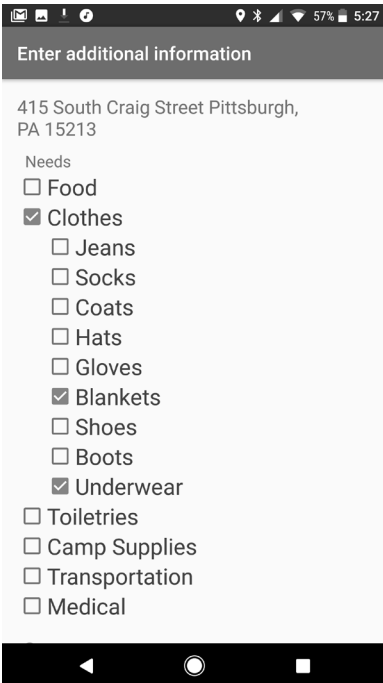


4 Press “Submit Address”



Specify Product Needs

- 1 After “Submit Address”, click specific needs (1 or more). Each need has a dropdown menu on specific needs types



The screenshot shows a mobile application interface with a status bar at the top displaying icons for signal, battery, and time (5:27). Below the status bar is a header bar labeled "Enter additional information". The main content area displays the address "415 South Craig Street Pittsburgh, PA 15213". Under the heading "Needs", there is a list of items with checkboxes. The checked items are "Clothes", "Blankets", and "Underwear". The unchecked items are "Food", "Jeans", "Socks", "Coats", "Hats", "Gloves", "Shoes", "Boots", "Toiletries", "Camp Supplies", "Transportation", and "Medical". The bottom of the screen shows a standard Android navigation bar with back, home, and recent apps buttons.

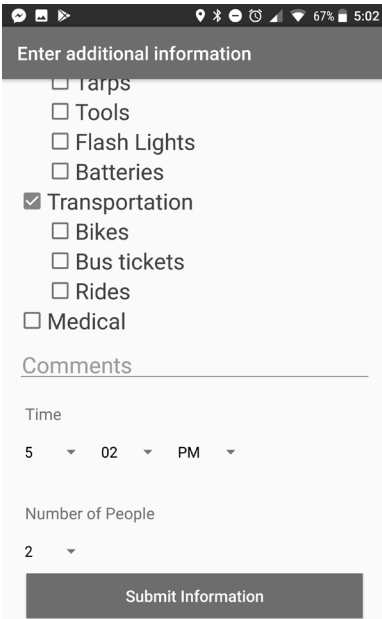
Enter additional information

415 South Craig Street Pittsburgh,
PA 15213

Needs

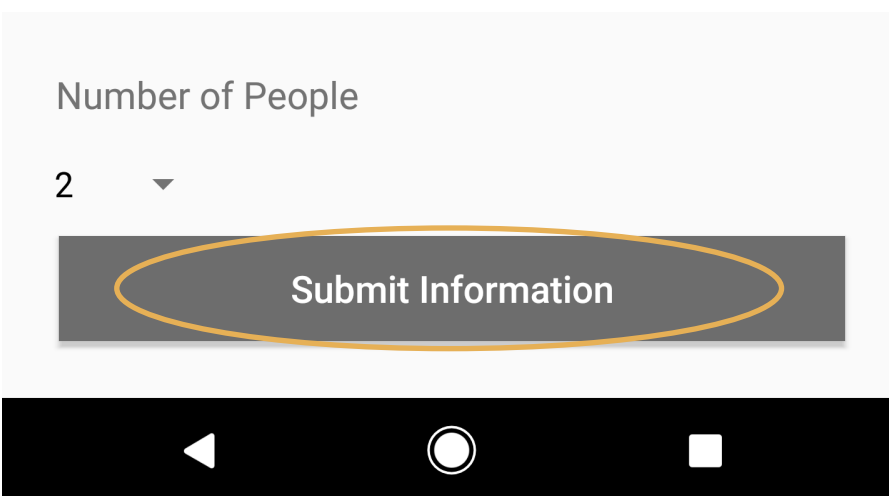
- ☐ Food
- ☒ Clothes
 - ☐ Jeans
 - ☐ Socks
 - ☐ Coats
 - ☐ Hats
 - ☐ Gloves
 - ☒ Blankets
 - ☐ Shoes
 - ☐ Boots
 - ☒ Underwear
- ☐ Toiletries
- ☐ Camp Supplies
- ☐ Transportation
- ☐ Medical

2 Specify request time (current time) and number of people that need the items



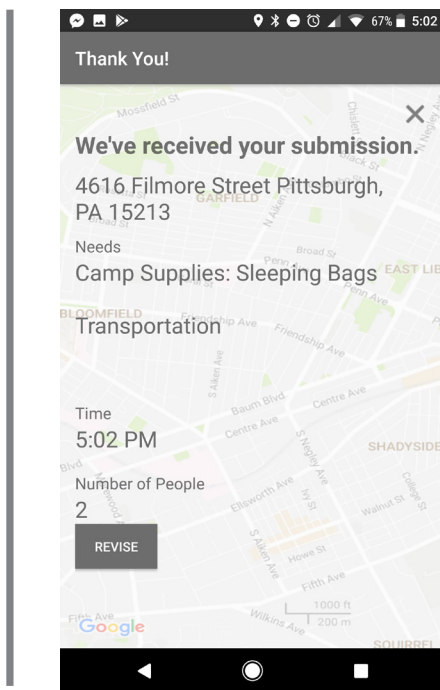
A screenshot of a mobile application interface. At the top, a status bar shows various icons and a battery level of 67% at 5:02. Below this is a dark header with the text "Enter additional information". The main content area is a light gray box containing a list of items with checkboxes: "Tarps", "Tools", "Flash Lights", "Batteries", "Transportation" (which is checked), "Bikes", "Bus tickets", "Rides", and "Medical". Below the list is a "Comments" label followed by a text input field. Underneath the input field is a "Time" label, followed by a time picker showing "5", "02", and "PM". Below the time picker is a "Number of People" label, followed by a dropdown menu showing the number "2". At the bottom of the form is a dark gray button with the text "Submit Information". The entire form is set against a white background with a vertical gray line on the left. At the very bottom is a black Android navigation bar with three white icons: a back arrow, a circle, and a square.

3 Click “Submit Information”



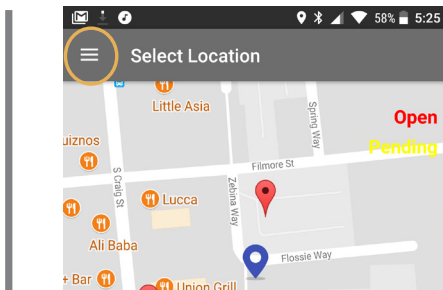
A close-up screenshot of the bottom portion of the mobile application form. It shows the "Number of People" label and a dropdown menu displaying the number "2". Below this is a dark gray button with the text "Submit Information". The button is highlighted with a yellow oval. The background is white with a vertical gray line on the left. At the bottom is a black Android navigation bar with three white icons: a back arrow, a circle, and a square.

4 Review confirmation message

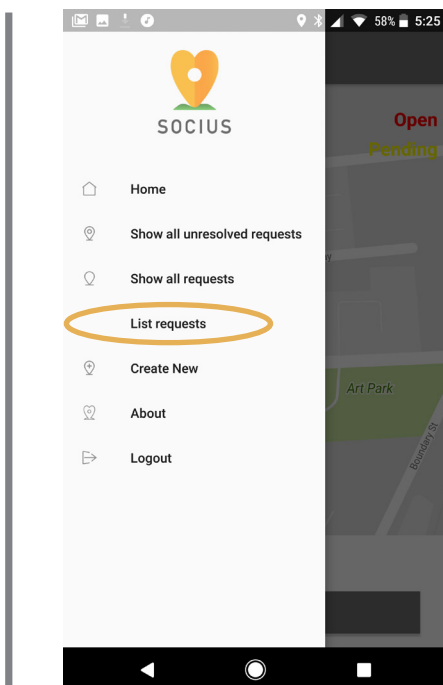


View Request List

- 1 Expand sidebar by clicking on icon on top left of app



- 2 Expand sidebar by clicking on icon on top left of app

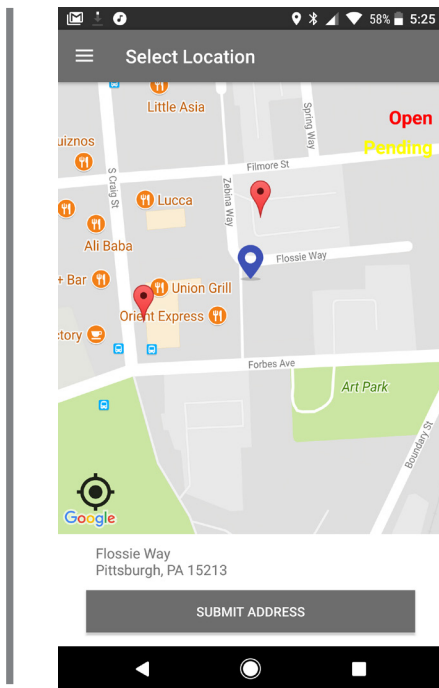


3 View request list

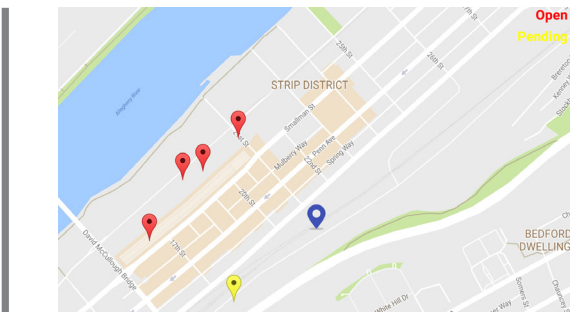
← Request List
Address: 283-291 Fisk Street Pittsburgh, PA 15201 Needs: Transportation Time posted: 10:41 PM Date Posted: 5/11 Status: Open
Address: Martin Luther King Jr. East Busway Pittsburgh, PA 15222 Needs: Transportation Time posted: 10:36 PM Date Posted: 5/11 Status: Pending
Address: Fennimore Street Pittsburgh, PA 15208 Needs: Transportation Time posted: 10:16 AM Date Posted: 5/12 Status: Open
Address: Waterfront Place Pittsburgh, PA 15222 Needs: Transportation Time posted: 10:35 PM Date Posted: 5/11 Status: Open
Address: 301-399 Strawberry Way Pittsburgh, PA 15222 Needs: Toiletries Time posted: 10:22 PM Date Posted: 5/11 Status: Open
Address: 1251-1253 Waterfront Place Pittsburgh, PA 15222 Needs: Time posted: 10:27 PM Date Posted: 5/11 Status: Open
Address: 201-299 11th Street Pittsburgh, PA 15222

Check Statuses

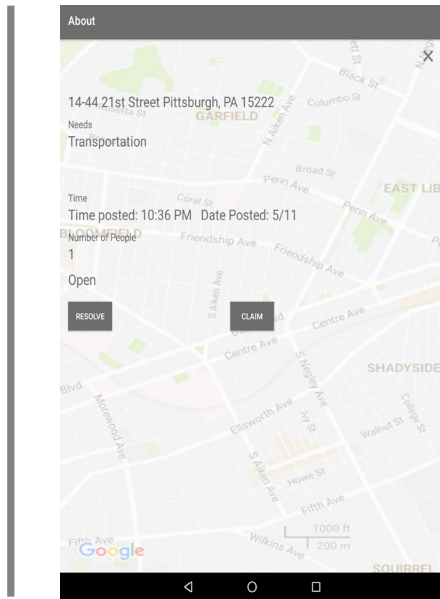
1 Go back to map



2 Use fingers to move around map. Diverge fingers to zoom in. Converge fingers to zoom out. Red is open status, yellow is pending status.

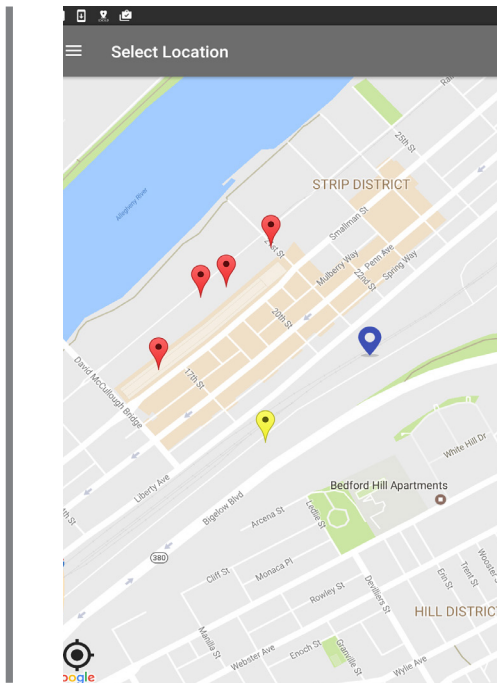


3 Click on any marker to view status and information

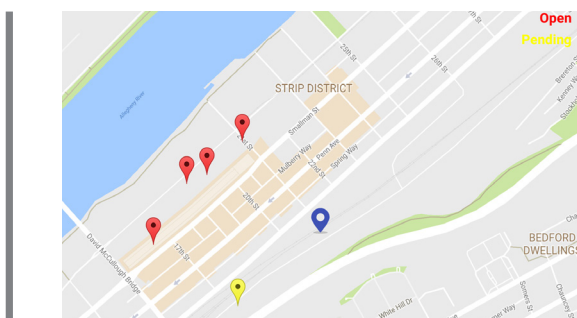


Claim a Request

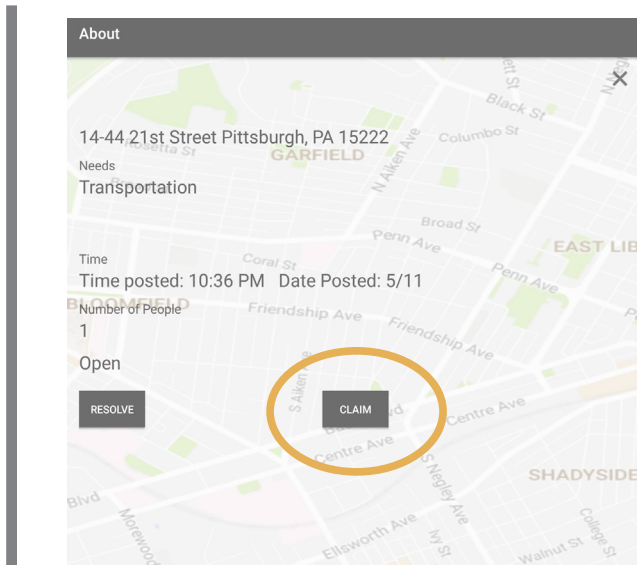
- 1 Go to map and find a pending marker. Red is open status and yellow is pending status.



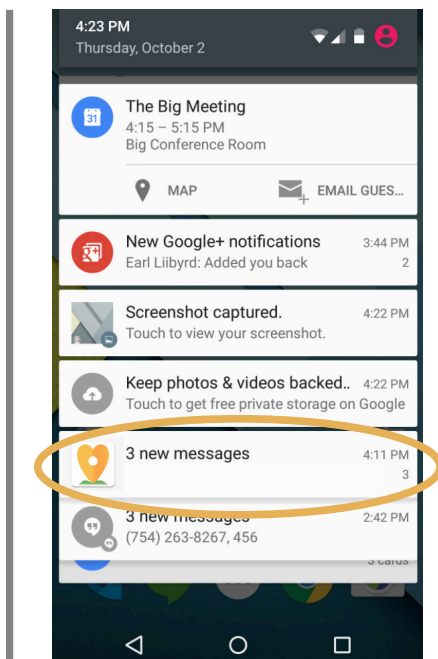
- 2 Click on a red marker to view open request.



3 Click on “Claim” button if your organization seeks to deliver the needs



4 When a new request is added, you will get a notification in the notification drawer



Need Help?

Text **7182080186** or email
gracew@andrew.cmu.edu for any questions
and we will get back to you promptly